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| **RESIDENTIAL VACANT PROPERTY REGISTRATION** |
| **BUILDING & ENGINEERING DEPARTMENT** |
| 1. **REGISTRATION INFORMATION** |
| [] First Notification [] Revised Information  $300 Registration Fee Annually No Fee  PLEASE MAKE CHECKS PAYABLE TO “CITY OF RIVERVIEW” |
| 1. **PROPERTY ADDRESS** |
| PROPERTY ADDRESS: **RIVERVIEW, MICHIGAN 48193\_\_\_** |
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| 1. **PROPERTY OWNER** |
| NAME: |
| ADDRESS: CITY: ZIP CODE: |
| PHONE NUMBER: E-MAIL ADDRESS: |
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| 1. **PROPERTY MANAGER** |
| NAME: |
| ADDRESS: CITY: ZIP CODE: |
| PHONE NUMBER: E-MAIL ADDRESS: |
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| 1. **EMERGENCY CONTACT** |
| NAME: PHONE NUMBER: |
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| 1. **UTILITY STATUS** |
| GAS: [] Disconnected [] In Proper Working Order Other (Explain): |
| ELECTRIC: [] Disconnected [] In Proper Working Order Other (Explain): |
| WATER: [] Disconnected [] In Proper Working Order Other (Explain): |
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| 1. **RESPONSIBILITY / VIOLATIONS** |
| It is your responsibility to regularly monitor your vacant property and address any maintenance and safety issues. Property maintenance and safety requirements are detailed in the City of Riverview Vacant Property Ordinance, available for viewing at cityofriverview.com.  If a violation is found on your property, you will be notified and required to correct the violation in a timely manner. Failure to comply may result in legal action. The City of Riverview also has the right to abate nuisances at the property owner’s expense. |
| 1. **AUTHORIZATION** |
| By signing and submitting this document, I am authorizing the City of Riverview to utilize this information, certifying that I have the legal authority to do so. I affirm that the information provided is accurate to the best of my knowledge. I am granting permission to City of Riverview authorized staff to access the exterior of the property for inspection purposes.  APPLICANT SIGNATURE: DATE: |
| PRINT NAME: DRIVER’S LICENSE# or STATE ID #: |
|  |
| FOR OFFICE USE ONLY:  Amount Paid: $ Receipt # Case Number: Processed By: |
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CITY OF RIVERVIEW, BUILDING & ENGINEERING

14100 CIVIC PARK DRIVE • RIVERVIEW, MI 48193 • PHONE: (734) 281-4242 • FAX: (734) 284-4243 7/18/16 JB

www.cityofriverview.com