



**CITY COUNCIL *REGULAR* MEETING
MAY 1, 2017/7:30 P.M. RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
1-734-281-4201**

AGENDA

- 1. CALL TO ORDER/ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE:** Councilmember Blanchette
- 3. INVOCATION:** Councilmember James Trombley

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

None.

5. APPROVAL OF MINUTES.

5.1 APPROVE MINUTES OF THE 04/17/17 REGULAR RIVERVIEW CITY COUNCIL MEETING - CITY CLERK.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

None.

9. CONSENT AGENDA.

9.1 AUTHORIZE EXECUTION OF AN AGREEMENT WITH THE AMERICAN CANCER SOCIETY’S “RELAY FOR LIFE” CHARITY EVENT AND WALK – RECREATION.

COMMUNITY IMPACT/BACKGROUND: In accordance with Council Policy No. 64 – Special Events, all organizations wishing to sponsor a special event must submit applications to the Recreation Department. The American Cancer Society, a non-profit organization, submitted a special events application for a charity event to be held on May 20 & 21, 2017, which was approved by City Council. This event, “Relay for Life” is a 24 hour walk, which is a fundraiser to support research as well as programs and services for the American Cancer Society.

The American Cancer Society has requested minimal support from the City of Riverview. The City will provide use of Young Patriots Park and the Community Center.

The agreement has been approved by the Great Lakes Chapter of the American Cancer Society and the City of Riverview concerning the Annual “Relay for Life” Walk to be held on 5/20 - 5/21/17.

ACTION REQUESTED: The City Council is requested to consider and approve and authorize agreement for the “Relay for Life” fundraiser between the City of Riverview and the American Cancer Society.

ATTACHMENT: Agreement for “Relay for Life” between the City of Riverview and the American Cancer Society.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/26/17
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/26/17
Advisory Commission Recommendation	X	04/26/17

9.2 APPROVE SPECIAL EVENT APPLICATION AND AUTHORIZE EXECUTION OF AGREEMENTS WITH SOUTHEASTERN MICHIGAN ASSOCIATION OF RECREATIONAL SPORTS FOR BASEBALL TOURNAMENTS – RECREATION.

COMMUNITY IMPACT/BACKGROUND: In accordance with Council Policy No. 64 – Special Events, all organizations wishing to sponsor a special event must submit applications to the Recreation Department. Southeastern Michigan Association of Recreational Sports has submitted a special events application to host two baseball tournaments in the City of Riverview. The tournament dates are June 2-4, 2017 and July 14-16, 2017. The tournaments will be for children ages 7-14.

S.M.A.R.T.S. has requested minimal support from the City of Riverview. The City will provide use of Young Patriots Park and Lloyd Carr Park ball diamonds. S.M.A.R.T.S. will reimburse the City \$75 per ball field per day of use. S.M.A.R.T.S. will also reimburse the City for any field maintenance asked to provide.

The agreement has been approved by the Southeastern Michigan Association of Recreational Sports and the City of Riverview Attorney concerning baseball tournaments on June 2-4 and July 14-16, 2017.

ACTION REQUESTED: The City Council is requested to consider and approve and authorize agreement for baseball tournaments between the City of Riverview and the Southeastern Michigan Association of Recreational Sports.

ATTACHMENTS: Agreements between the City of Riverview and the Southeastern Michigan Association of Recreational Sports.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/27/17
Financial Certification	N/R	
City Attorney Endorsement	X	04/26/17
Department Recommendation	X	04/27/17
Advisory Commission Recommendation	N/R	

9.3 AUTHORIZE EXECUTION OF AGREEMENTS BETWEEN THE CITY OF RIVERVIEW AND THE RIVERVIEW BASEBALL ASSOCIATION FOR THE USE OF BALL DIAMONDS, MAINTENANCE AND THE OPERATION OF LLOYD CARR PARK CONCESSION/RESTROOM FACILITY – RECREATION.

COMMUNITY IMPACT/BACKGROUND: The Riverview Baseball Association (RBA) provides and administers organized baseball and softball programs for the children of Riverview ages five through eighteen. The Riverview Baseball Association competes in the South Downriver Baseball League. Two agreements have been prepared, one for the operation of the Lloyd Carr Park Concession/Restroom Facility and the other for the use of the ball diamonds.

The agreements have been reviewed and approved by the City Attorney on April 24, 2017.

ACTION REQUESTED: The City Council is requested to consider and approve and authorize agreements between the City of Riverview and the Riverview Baseball Association for the use of Ball Diamonds, Maintenance and the Operation of Lloyd Carr Park Concession/Restroom Facility.

ATTACHMENTS: Agreements between the City of Riverview and the RBA.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/26/17
Financial Certification	N/R	
City Attorney Endorsement	X	04/24/17
Department Recommendation	X	04/26/17
Advisory Commission Recommendation	N/R	

9.4 APPROVE SPECIAL EVENTS APPLICATION FROM THE RIVERVIEW BASEBALL ASSOCIATION FOR OPENING DAY PARADE ON MAY 20, 2017 - RECREATION.

COMMUNITY IMPACT/BACKGROUND: In accordance with City Council Policy No. 64 – Special Events, all organizations wishing to sponsor a special event must submit applications to the Recreation Department. An application has been received from the Riverview Baseball Association (RBA) for the RBA Opening Day Parade on May 20, 2017.

ACTION REQUESTED: The City Council is requested to consider and approve the Special Events Application from the RBA for Opening Day Parade on May 20, 2017.

ATTACHMENT: Opening Day Parade Application.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/27/17
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/27/17
Advisory Commission Recommendation	N/R	

9.5 APPROVE CHANGE ORDER NO. 1 TO GEE & MISSLER, INC. OF WYANDOTTE, MICHIGAN IN THE AMOUNT OF \$14,100.69 FOR ADDITIONAL REPAIRS TO PARTS AND COMPONENTS FOUND TO BE NON-FUNCTIONING IN THE HVAC SYSTEMS AT THE LIBRARY AND FIRE STATION – DEPARTMENT OF PUBLIC WORKS.

COMMUNITY IMPACT/BACKGROUND: On 11/09/16, City signed a contract with Gee & Missler, Inc. of Wyandotte, Michigan to perform upgrades to the HVAC systems at the Library and Fire Station. During the process of undertaking the upgrades, the contractor discovered components that are not functioning and are in need of repairs in order to improve the performance and efficiency of the HVAC systems.

ACTION REQUESTED: City Council is requested to consider approval of Change Order No. 1 to Gee & Missler, Inc. of Wyandotte, Michigan to perform the additional repairs.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ATTACHMENT: Change Order No. 1.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/27/17
Financial Certification	X	04/27/17
City Attorney Endorsement	N/R	
Department Recommendation	X	04/27/17
Advisory Commission Recommendation	N/R	

9.6 APPROVE BUDGET AMENDMENTS – FINANCE.

A.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2016/17 Garbage & Rubbish				
Dumpsters	226-528-818.031	\$ 5,000.00	\$ 6,500.00	\$ 1,500.00

JUSTIFICATION: This amendment is to increase the dumpsters line item in the Garbage & Rubbish Fund by \$1,500. The increase is necessary because dumpster usage has already met prior year levels and more usage is expected for the remainder of the fiscal year.

B.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2016/17 Recreation				
Summerfest	101-751-875.000	\$ 17,000.00	\$ 32,250.00	\$ 15,250.00

JUSTIFICATION: This amendment is to increase the Summerfest line item by \$15,250. \$15,250 has been raised through sponsorships and accepted by Council on the April 17, 2017 council meeting. The money will be used for Summerfest events and supplies.

C.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2016/17 Recreation				
Recreation Program Expense	101-751-818.060	\$ 30,000.00	\$ 39,000.00	\$ 9,000.00

JUSTIFICATION: This amendment is to increase the Recreation Program Expense line item by \$9,000. This amount is offset by money that has been raised in the Recreation Program Revenue. The money will be used to pay instructors for classes taught.

ACTION REQUESTED: The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

RECOMMENDATION: Approval of budget amendments as presented, in compliance with PA 621 of 1978.

10. RESOLUTIONS.

10.1 ADOPT RESOLUTION APPROVING ACCEPTANCE OF A MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY BROWNFIELD REDEVELOPMENT GRANT AND LOAN, AND AUTHORIZE EXECUTION OF A DEVELOPMENT AGREEMENT BETWEEN W.F. WHELAN COMPANY AND THE CITY OF RIVERVIEW, SUBJECT TO LEGAL APPROVAL – COMMUNITY DEVELOPMENT.

COMMUNITY IMPACT/BACKGROUND: On 03/20/2017, City Council approved a Brownfield Plan for W.F. Whelan Company for property located at 17423 West Jefferson. The Plan was approved for remediation costs in the amount of \$3,408,639. Grants and loans are offered by the Michigan Department of Environmental Quality (MDEQ) to offset eligible activity costs for remediation. Whelan has submitted an application for the grant and loan to the Riverview Brownfield Redevelopment Authority (BRA) to be filed with MDEQ.

The Riverview BRA discussed the application at their 04/12/2017 meeting. BRA members raised concerns regarding financial security for repayment of the loan. Whelan has since submitted a Development Agreement to the City Attorney that would provide financial security to the City in the event of default on re-payment of the loan.

The BRA recommends that the City Council adopt the resolution accepting the MDEQ Brownfield Redevelopment Grant and Loan application, subject to final approval of the Development Agreement by the city attorney.

ACTION REQUESTED: City Council is requested to consider adopting a resolution approving acceptance of a Michigan Department of Environmental Quality grant and loan, and authorize execution of a development agreement, subject to final legal approval.

ATTACHMENTS: Resolution and Development Agreement will be distributed prior to 5/1/17 Regular City Council Meeting.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/27/17
Financial Certification	N/R	
City Attorney Endorsement	X	Pending
Department Recommendation	X	04/27/17
Advisory Commission Recommendation	X	04/12/17

11. ADMINISTRATION.

11.1 CALL A PUBLIC HEARING FOR THE PURPOSE OF CONSIDERING THE PROPOSED 2017/18 ANNUAL OPERATING BUDGET AND SUPPORTING TAX RATES FOR THE CITY OF RIVERVIEW – FINANCE.

COMMUNITY IMPACT/BACKGROUND: In accordance with Section 8.3 of the City Charter, a public hearing on the proposed budget shall be held before its final adoption. The proposed budget was presented to the City Council on April 17, 2017, and was discussed at Special Study Sessions on April 24th and 25th. In addition, the proposed budget is on display in the City Clerk’s office, the Riverview Public Library and on the City’s website.

ACTION REQUESTED: The City Council is requested to consider calling a public hearing on May 15, 2017, for the purpose of considering the 2017/18 annual budget and supporting tax rates for the City of Riverview.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/26/17
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/26/17
Advisory Commission Recommendation	N/R	

11.2 AWARD BID AND AUTHORIZE EXECUTION OF AGREEMENT FOR THE REMOVAL AND REPLACEMENT OF THE ROOF AT THE LONGSDORF PUMP STATION AND THE REMOVAL AND REPLACEMENT OF THE ROOF AT DPW BUILDING (18550 KRAUSE) WITH HOLBROOK’S ROOFING COMPANY, INC. IN THE AMOUNT OF \$123,580.91 PLUS 10% CONTINGENCY IN THE AMOUNT OF \$12,358.09 – DEPARTMENT OF PUBLIC WORKS.

COMMUNITY IMPACT/BACKGROUND: On 02/06/2017, the City Council authorized the preparation of the plans, specifications and solicitation of bids by the Charles E. Raines, Co. for the roof replacement projects at the Longsdorf Pump Station and the DPW Yard at 18550 Krause Street. On 04/06/2017, the bids were opened and read aloud. Two (2) vendors responded to the invitation to bid. Based upon the bid amounts and previous work experience with the company, it is recommended that the bid be awarded to the lowest bidder meeting specifications, Holbrook’s Roofing Company, Inc.

located in Trenton, Michigan, in the amount of \$123,580.91 plus 10% contingency of \$12,358.09.

Funds have been appropriated in the 2016/17 fiscal year for these projects.

ACTION REQUESTED: The City Council is requested to consider bid award and execution of agreements for the removal and replacement of the roof at the Longsdorf pump station and the removal and replacement of the roof at DPW building (18550 Krause) with Holbrook’s Roofing Company, Inc. in the amount of \$123,580.91 plus 10% contingency in the amount of \$12,358.09.

ATTACHMENTS: C. E. Raines Recommendation Letter and Bid tabulation.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/27/17
Financial Certification	X	04/27/17
City Attorney Endorsement	N/R	
Department Recommendation	X	04/27/17
Advisory Commission Recommendation	N/R	

12. ORDINANCES.

None.

13. OTHER BUSINESS.

14. CLOSED SESSION.

None.

15. ADJOURNMENT.